



Department of Education
Region X-Northern Mindanao



DIVISION OF ILIGAN CITY

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UNNUMBERED MEMORANDUM

To : All Elementary and Secondary School Heads/Principals
This Division

From : 
RANDOLPH B. TORTOLA, CESO V
Schools Division Superintendent

Date : May 31, 2017

Subject: **INVENTORY OF SCHOOL PHYSICAL FACILITIES**

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1. All public school heads/principals in this division are directed to submit an **Inventory of School Physical Facilities** as required by Educational Facilities Division (EFD) of the DepEd Central Office. Please use the attached format of the report "Annex A" and you may refer at NSBI2017 data as guide.
 2. The deadline of submission shall not be later than **June 7, 2017**. For more information and guidance, you may contact Engr. Lyndon Ver G. Inding – Division Engineer.
 3. Data must be thoroughly checked and validated to ensure utmost accuracy.
 4. For information and compliance.



Republic of the Philippines
 Department of Education
 Region X – Northern Mindanao
 DIVISION OF ILIGANCITY



PHYSICAL FACILITIES INVENTORY

Name of School: _____

District: _____

Type of Site ownership Document: _____

Part I: Classrooms and Watsan

Facility	Good Condition (1)	Need Major Repair (2)	Need Minor Repair (3)	Ongoing (4)	Total CI (1+2+3+4)	For Condemnation/Replacement	Makeshift Structure	No. of Classes with No Classroom after utilizing all existing facilities whether makeshift/permanent	For Completion
No. of Kinder Garten Classrooms									
No. of G1-G6 Classrooms									
No. of G7-G12 Classrooms									
No. of Science Laboratory									
No. of Computer/ICT Laboratory									
HE Building									
Industrial Arts Building									
Administrative Building									
Library									
Canteen									
Toilet Facilities									
Handwashing Facilities									

Part II: Other Existing Facilities

Other Existing Facilities	Yes	No
Covered Gym		
Stage		
Pathways		
Flagpole		
Oval		
Drainage System		
Electricity		
Water Source		
Type (Local Water District, Deepwell, Spring, Others)		

Part III: Furnitures

Furniture Type	Good	Needs Replacement
Total Kinder Tables and Chairs (Set)		
Total School Seats		
Total Teacher's Table and Chair (Set)		
Laboratory Table and Chair (Set)		

Prepared by: _____

Shc. Physical Fac. Coordinator/School Head