



Gen. Aguinaldo St., Iligan City
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VACANCY ANNOUNCEMENT

DIVISON	Division of Iligan City	
UNIT/OFFICE/SCHOOL	Iligan City National High School	
POSTION PROFILE		
Position:	Head Teacher V	Salary Grade: SG 18 Annual Salary: Php 401, 424.00
Item No:	OSEC-DECSB-HTEACH5-660002-2008	Benefits: Refer to the Summary of Compensation and other benefits
Reports to:	Principal/CES/ASDS/SDS	
CORE COMPETENCIES		
<ul style="list-style-type: none"> •Self- Management •Professionalism and ethics •Result focus •Teamwork •Service orientation •Innovation 		
QUALIFICATION		
Education	Bachelor of Secondary Education or Bachelor's degree with 18 units in Education with appropriate field of specialization	
Experience	Head Teacher for 4 years or Master Teacher for 3 years	
Training	24 hours relevant training	
Eligibility	PBET/LET/RA1080	

APPLICATION PROCEDURE

1. **Register** and apply for a position at DepEd Iligan Electronic Database of Applicants by visiting <http://tinyurl.com/depedigneda>.

2. **Submit** the following documentary requirements in a plastic folder with fastener to the **Records Section** on or before **January 27, 2017, Friday**:
 - a. Letter of Intent (addressed to the Schools Division Superintendent). Kindly include the position with the corresponding office you are applying for.
 - b. Duly accomplished Personal Data Sheet (CSC Form 212)
 - c. Curriculum Vitae
 - d. Photocopy of Certificate of Eligibility
 - e. Photocopy of the Performance Ratings for the last three (3) rating periods from January 2013 onwards
 - f. Photocopy of Certificate of relevant experience
 - g. Photocopy of Certificate of outstanding accomplishments
 - h. Photocopy of latest Transcript of Records
 - i. Photocopy of Certificate of relevant training and seminars attended

2. Applicants are expected to:
 - Bring all original documents for verification purposes; and
 - Submit one set of documents for every position he/she is applying for.

RANDOLPH B. TORTOLA, CESO V
 Schools Division Superintendent