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Republic of the Philippines DEPARTMENT OF EDUCATION Region X- Northern Mindanao DIVISION OF ILIGAN CITY



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DIVISION MEMORANDUM No. 3, s. 2017

To:

School Governance & Operations Division Curriculum Implementation Division

Education Program Supervisors

District Supervisors

Public Elementary & Secondary School Heads

Subject:

EARLY REGISTRATION FOR ALL PUBLIC SCHOOLS FOR SCHOOL YEAR 2017-2018

Date:

January 25, 2017

- 1. Pursuant to DepEd Regional Memorandum No. 2, s. 2017, this Office enjoins all public elementary and secondary schools to conduct **Early Registration** from January 28, 2017 to February 24, 2017 to attain maximum participation in the Kindergarten to Grade 12 come School Year 2017-2018.
- The following are the objectives of the Early Registration:

a. To ensure that all 5-year old children are enrolled in Kindergarten;

b. To locate, identify and enroll out of school children and youth who may belong to the following:

i. Children and youth in remote locations,

ii. Children and youth in difficult circumstances,

iii. Children and youth who belong to disadvantaged groups or who suffer from discrimination,

iv. Children and youth with disabilities or in need of special education;

- v. Children and youth who have dropped out but would like to go back to school.
- c. To understand the barriers to access to education and identify local interventions to bring them to school and ensure that they do not drop out.
- 3. Schools are urged to come up with various activities such as house-to-house campaigns or meeting with local and barangay officials and civic organizations to help and locate children who should be in schools. All activities pertaining to early registration shall be documented and be posted in the social networking sites (such as Facebook, Instagram, Twitter). It is advised that the Division SGOD Chief, CID Chief and Planning Officer shall be tagged in the photos uploaded for immediate access, reporting and feedback.
- 4. For the detailed provisions on activities in support to Early Registration and the Registration Process and the Forms to be filled up, the School Heads may refer/download Regional Memorandum No. 2, s. 2017, DepEd Order No. 5, s. 2016 and DepEd Order No. 2, s. 2014. The accomplished forms shall be submitted at the Division Planning Office on or before February 20, 2017.
- 5. SGOD and CID Personnel including District Supervisors shall support school campaigns and monitor the implementation of specific activities in the registration process. District Supervisors shall serve as Monitoring Team Leader in their respective districts. Monitors shall secure a Certificate of Appearance to every school that they will visit. A monitoring tool (see attached enclosure) shall be utilized by Division Officials to be submitted on or before February 13, 2017 to SGOD Chief ES Colita E. Pepito, EdD. The list of monitors is in the attached enclosure.
- Immediate and wide dissemination of this Memorandum is desired.

RANDOLPH B. TORTOLA, CESO VI Schools Division Superintendent

DIVISION MONITORS FOR THE 2017 EARLY REGISTRATION

RANDOLPH B. TORTOLA, CESO VI – Schools Division Superintendent Over-all Chairman

OLGA C. ALONSABE, PhD – Assistant Schools Division Superintendent Co-Chairperson

COLITA E. PEPITO, EdD – Chief Education Supervisor, SGOD Co-Chairperson

ALICIA E. ANGHAY, PhD - Chief Education Supervisor, CID Co-Chairperson

DISTRICT	OFFICIAL MONITORS				
East I (Elem. & Sec.)	PSDS Ernesto G. Perez, PhD; EPSvr Levi M. Coronel, PhD; Engr. Lyndon Ver G. Inding; PDO Wintraph L. Fernando; EPS II Michael John R. Daub				
East II (Elem. & Sec.)	PSDS Mary Ann P. Cornelia, PhD; EPSvr Blair D. Castillon; EPS II Ruth C. Sabac, EdD; EPS II Braindol O. Abad				
North I (Elem. & Sec.)	PSDS Nida Q. Solijon, PhD; EPSvr Lucianne M. Ramirez, EdD; SEPS Roberto D. Napere Jr., PhD; PDO Andrew B. Abragan				
North II (Elem. & Sec.)	PSDS Irene B. Rondez, PhD; EPSvr Sherlita L. Daguisonan, PhD; SEPS Omar Q. Hussein; EPS II Reyno B. Almonia				
North III (Elem. & Sec.)	PSDS Guillermo L. Fuentes; EPSvr Rosemarie T. Macesar, PhD; EPS II Erlinda N. Basmayor, PhD				
South I (Elem. & Sec.)	PSDS Jose S. Bagunas; EPSvr Exquil Bryan P. Aron; SEPS Roberto L. Dechos Jr., PhD; German B. Gordove Jr., RN				
South II (Elem. & Sec.)	PSDS Aida Q. Canoy, EdD; EPSvr Virginia N. Nadayag; Jonas S. Palma, RN				
West I (Elem. & Sec.)	PSDS Lino V. Bonggot; EPSvr Henry B. Abueva; PO Zuset B. Lawas; Ma. Corazon T. Limbo, RN; Bethoven Perez				
West II (Elem. & Sec.)	PSDS Reubert L. Dechos; PhD; EPSvr Engr. Ann Q. Solijon; Lianne Dannielle R. Florin, RN				
Central (Elem. & Sec.)	PSDS Amelita M. Laforteza, EdD; Juliet S. Timbang, EdD; Swen D. Ege, RN; Brenda E. Lapinig, RN				

Enclosure No. 1/2 to Division Memo No. 1/2 s. 2017

2017 EARLY REGISTRATION FOR PUBLIC SCHOOLS MONITORING TOOL

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Name and Signature of Monitoring Official

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