



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region X- Northern Mindanao
DIVISION OF ILIGAN CITY



Gen. Aguinaldo St., Iligan City
Telefax No. (063) 221-6069

www.depediligan.weebly.com
depediligancity@yahoo.com

DIVISION MEMORANDUM


No. 99, s. 2017

To: School Governance & Operations Division
Curriculum Implementation Division
Education Program Supervisors
District Supervisors
Public and Private Elementary & Secondary School Heads

Subject: **SUBMISSION OF NAMES OF SCHOOL TESTING COORDINATORS**

Date: July 11, 2017

1. To better facilitate instructions and orders pertaining to the administration of national examinations such as the Early Language, Literacy, and Numeracy Assessment (ELLNA), National Achievement Test (NAT), National Career Assessment Examination (NCAE), Accreditation & Equivalency (A&E) Test, and Philippine Educational Placement Test (PEPT) including the quarterly examinations, public and private elementary and secondary schools are advised to **designate a reliable, competent and experienced teacher/personnel to serve as School Testing Coordinator (STC)**.
2. Please submit the name of your School Testing Coordinator (STC) on or before July 20, 2017 using the enclosed template at the Division Records Section.
3. Immediate and wide dissemination of this Memorandum is desired.


RANDOLPH B. TORTOLA, CESO V
Schools Division Superintendent

I. Template for Public Elementary Schools (to be consolidated by the District Guidance Coordinators/Designates) to be approved by the District Supervisors

School	Address	School Testing Coordinator (STC)	STC Mobile Phone Number	School Head

II. Template for Private Elementary & *Secondary Schools and Public *Secondary Schools to be approved by the School Principal

School	Address	School Testing Coordinator (STC)	STC Mobile Phone Number	School Head

*For Secondary Schools, you may have a separate STC for Junior High School and Senior High School