



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region X- Northern Mindanao
DIVISION OF ILIGAN CITY
Aguinaldo St., Poblacion, Iligan City



DIVISION MEMORANDUM


No. 13, s. 2016

To: School Governance & Operations Division
Curriculum Implementation Division
District Supervisors/District In-charge
Public Elementary & Secondary School Heads

Subject: **DECLARING JANUARY 30, 2016 AS THE COMMENCEMENT OF EARLY REGISTRATION DAY FOR SCHOOL YEAR 2016-2017**

Date: January 15, 2016

1. Pursuant to DepEd Order No. 9, s. 2015, this Office enjoins all public elementary and secondary schools to commence the **Early Registration Day** on January 30, 2016 (Saturday) to attain maximum participation in the Kindergarten to Grade 10 come School Year 2016-2017.
2. The following are the objectives of the Early Registration:
 - a. To ensure that all 5-year old children are enrolled in Kinder;
 - b. To locate, identify and enroll out of school children and youth who may belong to the following:
 - i. Children and youth in remote locations,
 - ii. Children and youth in difficult circumstances,
 - iii. Children and youth who belong to disadvantaged groups or who suffer from discrimination,
 - iv. Children and youth with disabilities;
 - c. To understand the barriers to access to education and identify local interventions to bring them to school and ensure that they do not drop out.
3. Schools are urged to come up with various activities such as house-to-house campaigns or meeting with local and barangay officials and civic organizations to help and locate children who should be in schools.
4. For the detailed provisions on activities in support to Early Registration and the Registration Process and the Forms to be filled up, the School Heads may download DepEd Order No. 1, s. 2015 and DepEd Order No. 2, s. 2014 at www.deped.gov.ph. The accomplished forms shall be submitted at the Division Planning Office on or before February 8, 2016.
5. SGOD and CID Personnel including District Supervisors/In-charge shall support school campaigns and monitor the implementation of specific activities in the registration process.
6. Immediate and wide dissemination of this Memorandum is desired.


RANDOLPH B. TORTOLA, CESO VI
Schools Division Superintendent