



Department of Education
Region X-Northern Mindanao



DIVISION OF ILIGAN CITY


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Division Memorandum

No. 001, s 2016

To: Curriculum and Instructions Division (CID)
Schools Governance and Operations Division (SGOD)
Elementary and Secondary School Heads, Teachers, ICT Coordinators

From: 
RANDOLPH B. TORTOLA, CESO VI
Schools Division Superintendent

Date: January 5, 2016

RE: Conduct of the 1st **DIVISION INFORMATION AND COMMUNICATIONS TECHNOLOGY (ICT)**
Congress

1. The Division of Iligan City announces the conduct of its 1st ICT Congress with the theme "ICT: Creating Better Opportunities to Enhance the Implementation of the K to 12 Basic Education Program" on February 18-19, 2016 at Iligan City High School Gym, Iligan City.
2. The Congress aims to:
 - a. Provide a forum for sharing good practices in an ICT enabled teaching-learning process
 - b. Share the identified milestone in the division of Iligan City considering the use of ICT
 - c. Present the 2016 Division Instructional Technology Plan
3. The Congress will showcase the practices of each school on the utilization of ICT resources for education. Each school is advised to use vertical poster layout at 48 x 36-inches size. It should include the following: Title, Data on ICT Resources, Source of ICT Infra resources, best practices, innovations, and milestones on ICT-enabled education offered in each school.
4. Exhibits for Pupil/Students' ICT outputs (software, interactive teaching-learning resources (on or off-line), representing each school are also encouraged and are advised to provide their own lap-tops, tables and other gadgets for their presentation.
5. Certificates of Recognition shall be awarded to each presenter (oral, tarpaulin and exhibits) by the Division Office.
6. Participants to this congress are the Education Program Supervisors (CID), Education Program Specialists (SGOD), Project development Officers, Elementary and Secondary School Heads, ICT in-charge and pupil/student-presenters.
7. Expenses relative to the conduct of the congress (meals for facilitators and guests, tarpaulin and other necessary materials) shall be charged against Division Training funds. Participants' meals shall be shouldered by the respective schools chargeable against their downloaded funds.
8. ICT presenters shall submit their write-ups on or before February 10, 2016, ATTENTION: Engr. Cesar Bastida, Information and Technology Officer (ITO)
9. For guidance and compliance

Enclosure No. 1 to Division Memorandum No. 001, s. 2016

1st DIVISION INFORMATION AND COMMUNICATIONS
TECHNOLOGY (ICT) CONGRESS
February 18-19, 2015
Iligan City National High School Gymnasium, Iligan City

SCHEDULE OF EVENTS

Time	Day 1 (February 18, 2016)	Facilitator/Speaker
8:00-9:00 AM	Registration	
9:00-9:30	Opening Program Welcome Remarks Presentation of Participants Keynote Note Address Congress Mechanics	
9:30-10:00	Background and Current Status of ICT Infrastructure, Facilities and Equipment of Iligan City Division	Cesar B. Bastida <i>Division ITO</i>
10:00-10:15	Break	
10:15-11:00	Revisiting the Past: Success Stories of ICT Enabled Learning Environment	Ann Q. Solijon <i>Education Program Supervisor-Science</i>
11:00-11:30	ICT's Innovation to Enhance Lifelong Learning Outcomes	Bryan Exquil P. Aron <i>Education Program Supervisor-Mathematics</i>
11:30-12:00	Division Instructional Technology Plan: An Overview	Sherlita L. Daguisonan, Ph.D. <i>Senior Education Program Specialist (Planning and Research)</i>
12:00-1:00	Lunch Break	
1:00-5:00 PM	Innovative Practices in the School: Sharing of Experiences: Day 2 (February 19, 2016)	2 Elementary School Heads 2 Secondary School Heads
8:00-12:00 AM	GALLERY WALK PUPIL/STUDENT EXHIBITION Teacher/ICT Coordinators Presentation	3 Elementary 3 Secondary
1:00-4:30	Teacher/ICT Coordinators Presentation	2 Elementary 2 Secondary
4:30-5:00 PM	Closing Program	

Enclosure No. 2 to Division Memorandum No. 001, s. 2016

1ST Division Information and Communications Technology (ICT) Congress

February 18-19, 2016

Iligan City National High School Gymnasium

WORKING COMMITTEE

Over-all Chairman: **Randolph B. Tortola, CESO V**
Schools Division Superintendent

Co-Chairman: **Olga C. Alonsabe, Ph.D.**
OIC-Assistant Schools Division Superintendent

Members: **Colita E. Pepito, Ed.D.**
Chief Education Supervisor, SGOD
Alicia E. Anghay, Ph.D.
Chief Education Supervisor, CID

Committee	Chairman	Member/s
Technical	Exquil Bryan P. Aron	Cesar D. Bastida
Planning	Blair D. Castillon, Ph.D.	Rebecca P. Postrano Cesar D. Bastida
Program and Invitation	Braindol O. Abad	Mylene P. Taib Grace Y. Ganob
Certificates	Roberto D. Napere, Jr., Ph.D.	Hasmin Maloloy-on
Poster/Exhibit Arrangement	Roberto L. Dechos, Jr., Ph.D.	Engr. Lyndon Ver G. Inding Braindol O. Abad
Documentation	Jerry Crausus	Wintraph Fernando
Secretariat Teacher Category Pupil/Student Category	Sherlita L. Daguisonan, Ph.D. Zuset B. Lawas	Erlinda N. Basmayor
Hall Preparation Stage Decoration Sound system Food/Refreshment Retrieval Usherettes	Rex L. Razo	All Department Chairman

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funds.

8. ICT presenters shall submit their write-ups on or before February 10, 2016, ATTENTION: Engr. Cesar Bastida, Information and Technology Officer (ITO)

Enclosure No. 3 to Division Memorandum No. 001, s. 2016

1st Division Information and Communications Technology (ICT) Congress

February 18-19, 2016

Iligan City National High School Gymnasium

GUIDELINES

1. **DTI-PCPS and DCP e-Classroom Package recipient schools** are enjoined to submit entry either in oral or poster presentation.
2. Entries submitted on the set deadline using the attached Entry Form and properly endorsed by the School Head shall be considered for the congress presentation/exhibition.
3. Presenters are advised to use vertical poster layout at 48x36 inches size. For oral presenters, they are given 10-15 minutes presentation that is usually interactive. For the poster/exhibit, it should present valuable information such as; Title, Data on ICT Resources, Source of ICT Infra and the highlight of ICT-enabled learning environment (innovations, best practices and milestones) and could contain text, drawing and pictures.

ENTRY FORM	
School	
Participant Name	
Designation/Position	
Title of Presentation	
Type of Presentation (Please check)	Oral _____ Poster/Exhibit _____
School Head	 _____ (Name and Signature)

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funds.

8. ICT presenters shall submit their write-ups on or before February 10, 2016, ATTENTION: Engr. Cesar Bastida, Information and Technology Officer (ITO)