



Gen. Aguinaldo St., Iligan City  
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## VACANCY ANNOUNCEMENT

<b>DIVISION</b>	Division of Iligan City	
<b>UNIT/OFFICE/SCHOOL</b>	Senior High School	
<b>POSTION PROFILE</b>		
<b>Position:</b>	Assistant School Principal II	<b>Salary Grade: SG 19</b> <b>Annual Salary: Php 469,812</b>
<b>Item No:</b>	OSEC-DECSB-ASP2-660051-2016 OSEC-DECSB-ASP2-660052-2016 OSEC-DECSB-ASP2-660053-2016	<b>Benefits:</b> Refer to the Summary of Compensation and other benefits
<b>Reports to:</b>	PRINCIPAL/CES/ASDS/SDS	
<b>CORE COMPETENCIES</b>		
	<ul style="list-style-type: none"> <li>•Self- Management</li> <li>•Professionalism and ethics</li> <li>•Result focus</li> </ul>	<ul style="list-style-type: none"> <li>•Teamwork</li> <li>•Service orientation</li> <li>•Innovation</li> </ul>
<b>QUALIFICATION</b>		
Education	Bachelor's degree in Education or its equivalent with a major and minor, or Bachelor's degree in Arts and Sciences with atleast 18 units in professional Education	
Experience	2 years of relevant experience	
Training	8 hours of relevant training	
Eligibility	PBET/LET/RA1080	
Others	Principal's Test Passer	

### APPLICATION PROCEDURE

1. Register and apply for a position at DepEd Iligan Electronic Database of Applicants by visiting <http://tinyurl.com/depedigneda>.
2. Submit the following documentary requirements in a plastic folder with fastener to the **Records Section** on or before **March 31, 2017, Friday**:
  - a. Letter of Intent (addressed to the Schools Division Superintendent). Kindly include the position with the corresponding office you are applying for.
  - b. Duly accomplished Personal Data Sheet (CSC Form 212)
  - c. Curriculum Vitae
  - d. Photocopy of Certificate of Eligibility
  - e. Photocopy of the Performance Ratings for the last three (3) rating periods from January 2013 onwards
  - f. Photocopy of Certificate of relevant experience
  - g. Photocopy of Certificate of outstanding accomplishments
  - h. Photocopy of latest Transcript of Records
  - i. Photocopy of Certificate of relevant training and seminars attended
2. Applicants are expected to:
  - Bring all original documents for verification purposes; and
  - Submit one set of documents for every position he/she is applying for.

**RANDOLPH B. TORTOLA, CESO V**  
Schools Division Superintendent